



## YEARLY STATUS REPORT - 2020-2021

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	SHREE PHG MUNI ARTS & SCIENCE COLLEGE, KALOL
• Name of the Head of the institution	Dr .K .C .Deshmukh
• Designation	principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	+912764223279
• Mobile No:	9924181397
• Registered e-mail	principalphg1966@gmail.com
• Alternate e-mail	naac22phg@gmail.com
• Address	Near Ambicanagar high Way, Opp Cobra INN, Kalol,NG
• City/Town	Kalol
• State/UT	Gujarat
• Pin Code	382721
<b>2.Institutional status</b>	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Rural

• Financial Status	Grants-in aid				
• Name of the Affiliating University	GUJARAT UNIVERSITY, AHMEDABAD				
• Name of the IQAC Coordinator	PROF.M.A.MACWAN				
• Phone No.	+912764223279				
• Alternate phone No.	9426521987				
• Mobile	9426521987				
• IQAC e-mail address	naac22phg@gmail.com				
• Alternate e-mail address	naac22phg@gmail.com				
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://phgartsandsciencecollege.org/">https://phgartsandsciencecollege.org/</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://phgartsandsciencecollege.org/">https://phgartsandsciencecollege.org/</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	B	2.23	2015	01/10/2015	01/10/2021
<b>6.Date of Establishment of IQAC</b>			15/01/2007		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			Yes		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		

<b>9.No. of IQAC meetings held during the year</b>	<b>1</b>
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>No</b>
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>Nil</b>
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>	
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
<p>THE IQAC COMMITTEE HOLDS MEETING WITH THE TEACHING AND NON TEACHING STAFF AT THE BEGINNING OF THE YEAR AND ASKES THEM TO PREPARE A LIST OF PROGRAMMES TO BE ARRANGED THROUGHOUT THE YEAR. THE 12 DEPARTMENTS FOLLOW THE PLAN CHALKED OUT IN THE MEETING DURING THE YEAR. THE MAJOR FOCUS WAS ON STUDENTS' CENTRIC QUALITATIVE PROGRAMMES, GENDER RELATED PROGRAMMES, GREEN CAMPUS AND ECO FRIENDLY CAMPUS CPROGRAMMES. BUT SINCE IT WAS PANDEMIC COVID TIME THE WHOLE SYSTEM WAS IN LOCKDOWN MODE. THE CLASSES WERE CONDUCTED ONLINE. SO ONLIE NE QUIZZES WERE CONDUCTED ON ENVIORNMENT AND AWARENESS ABOUT COVID . PROF. MACWAN CREATED AND CONDUCTED SUCH QUIZZES. THE STUDNETS TOOK PART IN SUCH PROGRAMMES ON LINE.</p>	
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>	
<b>Plan of Action</b>	<b>Achievements/Outcomes</b>
<p>Save bird Rally National election oath day celebration  Environmentday celebration  International yoga day celebration  Free Vaccination camp -KTKM Gurupurnima and Tree plantation celebration  Shhid shradhanjali Independence day celebration  Raxabandhan celebration with police family  Teacher's day celebration</p>	<p>Save bird Rally National election oath day celebration  Environmentday celebration  International yoga day celebration  Free Vaccination camp -KTKM Gurupurnima and Tree plantation celebration  Shhid shradhanjali Independence day celebration  Raxabandhan celebration with police family  Teacher's day celebration</p>

<b>13.Whether the AQAR was placed before statutory body?</b>	<b>No</b>
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name	Date of meeting(s)
Nil	Nil
<b>14.Whether institutional data submitted to AISHE</b>	
Year	Date of Submission
2020-21	15/03/2021
<b>15.Multidisciplinary / interdisciplinary</b>	
<p>"TERA Project more school and student friendly  Digital approach to New syllabus  Prepare lucid material to help students  Felicitation of bright students  Teaching students Digital aspect  More focus on weak students  visiting the schools of taluka and districts  Online testing feedback and assignments more active.  More focus on E-content preparation and Extension activities by teaching how to prepare E -content to other college faculties too.  Website creation and E content development  District wise and University wise syllabus based Online Quizzes for Sem-1,3,5 in college.  G.K.online Quizzes for college students as well as other college students too.  Whatsapp Quizzes all over the State."</p> <p>More school and students friendly digital approach to New Syllabus. Preparing lucid material to help students. Felicitation of bright students. Teaching students digital aspects. More focus on weak students. visiting schools of Taluka and district. Online testing, feedback and assignments. More focus on E- content preparations and extension activities.</p> <p>Prepare material for student  Teaching student some theorem by practical aspect  Some practical teaching by virtual lab on computer.  Focus on weak student</p>	

Ones in a month give some topic to selected student for prepare presentation in class room

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1. Birthday Celebration of Santa Kabir
2. Birthday Celebration of Premchand
3. National Hindi day Celebration
4. world Hindi day Celebration
5. Essay writing in Hindi
6. poem reading in Hindi
7. Calligraphy congratulation
8. Films related Syallabus
9. Academic Tour-travel

more focus on weak student

Encourage the students for Lab work.

celebration of sport day- cricket tournament

Teacher day celebration.

Organization of Welcome of first year students(B.sc sem-1 and M.Sc 1) and farewell party(B.sc sem-6 and M.Sc sem 4)

organise different activity from JCI kalol

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Members and Actively Participate in celebration of Sport Day-Cricket Tournament

Encourage students to actively participate in various college co-curricular activities like NCC, NSS, Sport activity (Khel-Mahakumbh), Placement Cell, etc.

More focus on weak student through interaction session

Actively participate to organize welcome, Farewell and teachers day celebration of B.students

Actively participate to organize different activity by JCI Kalol

Arrange training-learning session for final year students to crack interview in chemical industry.

**16.Academic bank of credits (ABC):**

THE NEW EDUCATION POLICY CAME INTO EFFECT IN THE GUJARAT UNIVERSITY FROM 2023 SO NO abc ACCOUNTS WERE CREATED.

### 17.Skill development:

DUE TO COVID THERE WAS TOTAL LOCK DOWN SO NO SUCH PROGRAMMES WERE CONDUCTED .

### 18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

THE NEP CAME INTO ACTION DURING THE YEAR 2023 SO IKS WAS NOT IMPLEMENTED, BUT THE SANSKRIT DEPARTMENT OF THE COLLEGE CONDUCTED ' SANSKRUT GAURAV PARIKSHA ' AND SPREAD AWARENESS ABOUT INDIAN CULTURE

### 19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

### 20.Distance education/online education:

## Extended Profile

### 1.Programme

1.1  
Number of courses offered by the institution across all programs during the year

3

File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1  
Number of students during the year

614

File Description	Documents
Data Template	<a href="#">View File</a>

2.2  
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

614

File Description	Documents
Data Template	<a href="#">View File</a>
2.3	<b>518</b>
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1	<b>31</b>
Number of full time teachers during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
3.2	<b>2</b>
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	<b>19</b>
Total number of Classrooms and Seminar halls	
4.2	<b>70272745</b>
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	<b>60</b>
Total number of computers on campus for academic purposes	
<b>Part B</b>	
<b>CURRICULAR ASPECTS</b>	
<b>1.1 - Curricular Planning and Implementation</b>	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented	

process

Shri P.H.G. Muni Arts and Science College Kalol (N.G) is affiliated to The Gujarat University. Hence, it is obliged to follow and implement the curriculum and the academic calendar prescribed by the university, specifying the admission process, minimum teaching days, and examination schedule for internal and semester end exams. Keeping all these in the view College IQAC, Examination and Time Table committees, along with all HODs, prepare College Academic Calendar for UG and PG courses specifying schedules of curricular and co-curricular activities, college internal examination schedule, etc.

The principal objective of teaching and learning process is to inculcate the aptitude and inherent skills of the students and to groom their abilities. The college incessantly strives to instill in student the noble virtues like compassion, modesty, nationalism and moral discretion to motivate them to impart their duty towards the society and the world at large.

Some of our faculty members are members of Board of Study who impart valuable suggestions in framing syllabus. We as teachers constantly endeavor to place students at the Centre of all our academic activities, learning and facilitators of knowledge.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://phgartsandsciencecollege.org/">https://phgartsandsciencecollege.org/</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The College follows Academic Calendar and guidelines recommended by Gujarat University. At the commencement of each academic year, the IQAC, Examination and timetable committees plan out teaching-learning activities, internal examination schedule. Gujarat University Academic Calendar mentions tentative schedules of the following: 1. Admission process 2. Teaching-learning schedule 3. Evaluation process 4. Curricular, co-curricular and extra-curricular activities 5. Departmental major events 6. Institutional events 7. University and College Sports Events 8. NSS-NCC camps. 9. Dates of holidays-vacations. College internals consist of 30 marks which are



divided in to two parts of 15 marks each. Internal examination in each paper comprises of 50 marks is taken and marks obtained in each paper by students are converted into 15. For other 15 marks of CIE, students are assessed on the basis of classroom and college activities, attendance, project works, assignments, quizzes, etc. Each department assesses examination outcome and discusses it with students and suggest remedies for improvement. Result is prepared and uploaded on the Gujarat University portal.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="https://phgartsandsciencecollege.org/">https://phgartsandsciencecollege.org/</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**  
**Academic council/BoS of Affiliating University**  
**Setting of question papers for UG/PG programs**  
**Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**  
**Assessment /evaluation process of the affiliating University**

**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>

## **1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

**3**

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

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File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	No File Uploaded

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

00

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

00

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

**Our College integrates crosscutting issues like Professional Ethics, Gender, Human Values, Environment and Sustainability through**

curriculum. Gujarat University and its Boards of Studies design curriculum for regular students. Foundation and Soft Skills courses integrate relevant crosscutting issues like Professional Ethics, Gender, Human Values, Environment and Sustainability through Curriculum. To curb Gender Discrimination, to spread awareness about Environment, to make students aware about Constitution and Human Values and Professional Ethics, regular and optional papers are offered. The core courses imparting Ethical Values are part of Value Education sensitizing the students about Life-Values and prepare them as responsible citizens. A special emphasis is given to Gender, Caste, Class and Religious equalities, in addition to teaching Basic Human Values like honesty, commitment, patriotism etc. Foundation Courses taught are: Time Management, Natural Resources Management, Disaster Management and Indian Epic Tradition. Soft Skill Courses taught are: NSS, E-Communication, Professional Skills and Ahmedabad no Itihas.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

chemistry ,microbiology ,physics,psychology and botony

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

### 1.3.3 - Number of students undertaking project work/field work/ internships

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File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

A. All of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>A. Feedback collected, analyzed and action taken and feedback available on website</b>
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File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	<a href="https://phgartsandsciencecollege.org/feedback.php">https://phgartsandsciencecollege.org/feedback.php</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of sanctioned seats during the year

01

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	No File Uploaded

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

697

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	No File Uploaded

### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

As the college is located in a rural area , we have students from diverse, religious,social and economic backgrounds. We , as an

institution believe in equality . There are so many challenges in catering to these people with diverse needs. But we do our best in identifying all these needs, and try to bridge a gap between privileged and underprivileged. The government provides scholarship for sc,st,obc and ebc students, so that they can pursue their education without much burden on the family income. and easily get their degrees.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
Nil	Nil

File Description	Documents
Any additional information	No File Uploaded

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student centric methods are adopted by the college for teaching. Lectures are taken in a way that students have the freedom of interaction with the teacher. reading, questioning, assignments and presentation are being encouraged. Students are assessed in terms of assignments, submissions, presentation and discussion.

All the papers are divided into four units. The faculties and students discuss the topics on each unit and how to research on each topic. the students write assignments and make presentation followed by a group discussion.

Experimental learning- Teaching is the best way to learn . The institute in collaboration with municipal government schools experimented undergraduate students teach primary students basic language skills. The result was amazing in terms of understanding confidence building and removing stage fear and increase learning abilities.

**Participative learning-** The classes are conducted as interactive sessions of discussions research and assignments and presentations.

**Problem solving-** Some of the departments under science division and social sciences do have a lot of programme in which students get actual life problems and they come up with solutions all by themselves . Economics departments send students to their adopted villages for survey. And history department take students to historical places as educational tours.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

**2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words**

ICT tools saved education during the pandemic years. So most of the educators became familiar with online mode of teaching and other ICT technologies which would ease the problems of both the teacher and the students. The faculties were using tools like M.S.teams, Zoom and Google Meet etc. The faculties conducted online lectures for students at their convenient time.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

78.1

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

31/2429

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

21

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	No File Uploaded

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

31



File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	No File Uploaded

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

**Mechanism to deal with internal examination grievances.**

The college has a mechanism of dealing with internal examination related queries . Students are allowed to meet the concerned teacher at a personal level and if she /he is not satisfied with the out come , they can lodge a formal complaint and the college readily acts upon it. The college sends online Grievance redressal forms in the students' groups. The forms are available on the college website also. The Cell looks after the complaints , holds meeting in which students representatives also remain present. Thus the college addresses the students issues what so ever.

Evaluation process and reforms. Covid restrictions allowed the examination and evaluation only through ICT tools. The faculties prepared MCQs and conducted exams by preparing google forms for the internal assessment that amounts to 30 % of the total marks. For the rest of the portion-70% the university conducted online exams.

The college has an internal examination system of 30 marks in each subject. which is transparent and fair. Marking is done in terms of attendance, assignments, presentation and internal examination.

In Each paper the university conducts examination for 70 marks which is at the end of each semester where the students are evaluated in a central assessment in the university

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound

and efficient

### Mechanism to deal with internal examination grievances.

The college has a mechanism of dealing with internal examination related queries . Students are allowed to meet the concerned teacher at a personal level and if she /he is not satisfied with the out come , they can lodge a formal complaint and the college readily acts upon it. The college sends online Grievance redressal forms in the students' groups. The forms are available on the college website also. The Cell looks after the complaints , holds meeting in which students representatives also remain present. Thus the college addresses the students issues what so ever.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Educators conduct their courses in the syllabus curriculum provided by the university which are both exam centric and life centric. The exam centric outcome is given in the file uploaded.File

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

As the college is situated in a small town in the outskirts of Ahmedabad, the students are from villages in and around Kalol taluka. The students come from diverse socio religious and economic background. There are many challenges in catering to the needs of the students. But the institution believes in equality and we try to separate the slow learners from the fast learners through writing assignments, interpersonal and intra personal interactions and

tests.. All the faculties in the institute contribute to bridge the gap between slow learners and fast learners through special sessions, home assignments and presentations. The Gujarat government provides scholarship to students belonging to the reserved categories. Girl students are encouraged by free tuition fees.

Student centric methods are adopted by the college for teaching. Lectures are taken in a way that students have the freedom of interaction with the teacher. reading, questioning, assignments and presentation are being encouraged. Students are assessed in terms of assignments, submissions, presentation and discussion.

All the papers are divided into four units. The faculties and students discuss the topics on each unit and how to research on each topic. the students write assignments and make presentation followed by a group discussion.

Experimental learning- Teaching is the best way to learn . The institute in collaboration with municipal government schools experimented undergraduate students teach primary students basic language skills. The result was amazing in terms of understanding confidence building and removing stage fear and increase learning abilities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://phgartsandsciencecollege.org/feedback.php">https://phgartsandsciencecollege.org/feedback.php</a>

**2.6.3 - Pass percentage of Students during the year**

**2.6.3.1 - Total number of final year students who passed the university examination during the year**

518

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	<a href="https://phgartsandsciencecollege.org/feedback.php">https://phgartsandsciencecollege.org/feedback.php</a>

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://phgartsandsciencecollege.org/feedback.php>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

File Description	Documents
Any additional information	<a href="#">View File</a>
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

##### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

06

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in

**national/ international conference proceedings during the year**

1

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

**3.3 - Extension Activities**

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

**The NSS**

International yoga day celebration " Ek vruksh ek Jivan" celebration of tree plantation Teacher's day celebration

and NCC units carried out the following programmes. Online classes were conducted due to Covid. Online Quizzes were conducted on Covid awareness and environment awareness among people. Prof. Macwan also conducted quizzes on the life of national leaders like Gandhiji and Baba saheb Ambedkar.. People came to know about freedom movement and the principles of great people.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year****3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year**

0

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

**International yoga day celebration**

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

**4600**

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.4 - Collaboration**

**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

0

File Description	Documents
e-copies of linkage related Document	<a href="#">View File</a>
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year****3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

**INFRASTRUCTURE AND LEARNING RESOURCES****4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Shri PHG Municipal Arts & Science College was established in 1961 under the aegis of KTKM (Kalol Taluka Kedavani Mandal) which was the only established Educational Institution in and around Kalol in the Post-Independence era. Shri PHG Municipal Arts and Science College now under the Gujarat University was one of the earliest colleges in the State of Gujarat after Independence for higher education. The College named after Shri Prabhagiri Harigiri Goswami whose generous and timely financial contribution made this college a reality for



the progress of the generations then. At present KTKM has a number of Educational Institutes from Primary School to Post-Graduation Courses within its Campus.

The College situated in the KTKM Campus has a large land area of 9 acres wherein most of the Educational Institutions share the common amenities offered. The College is a Grant-in Aid Institute and recognized by the University Grants Commission. The I

There are 4 science laboratories and 2 computer labs in arts and one lab in psychology subject. There are 19 classrooms and 4 smart board classes. There is a big cricket ground too.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

#### ABOUT US

Shri PHG Municipal Arts & Science College was established in 1961 under the aegis of KTKM (Kalol Taluka Kedavani Mandal) which was the only established Educational Institution in and around Kalol in the Post-Independence era. Shri PHG Municipal Arts and Science College now under the Gujarat University was one of the earliest colleges in the State of Gujarat after Independence for higher education. The College named after Shri Prabhagiri Harigiri Goswami whose generous and timely financial contribution made this college a reality for the progress of the generations then. At present KTKM has a number of Educational Institutes from Primary School to Post-Graduation Courses within its Campus.

The College situated in the KTKM Campus has a large land area of 9 acres wherein most of the Educational Institutions share the common amenities offered. The College is a Grant-in Aid Institute and recognized by the University Grants Commission. The

There are 4 science laboratories and 2 computer labs in arts and one lab in psychology subject. There are 19 classrooms and 4 smart board classes. There is a big cricket ground too.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

25

##### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

4

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

70239545

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

#### 4.2 - Library as a Learning Resource

## 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

There is renovation work is going on so the library is shifted to another classroom. but the management aims to update and make it an automated integrated library by the end of the year. We also aim to install latest software too.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

## 4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

## 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

## 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

## 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

**4.2.4.1 - Number of teachers and students using library per day over last one year**

00

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

**4.3 - IT Infrastructure****4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The college has latest installed computer lab and 50 mbps internet speed connection But due to covid there is lockdown so the teaching and evaluation is in online mode due to covid.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**4.3.2 - Number of Computers**

60

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

**4.3.3 - Bandwidth of internet connection in the Institution**

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

**4.4 - Maintenance of Campus Infrastructure**

**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There are 5 laboratories in science and 1 lab in psychology 2 computer labs also . they are well managed.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**STUDENT SUPPORT AND PROGRESSION****5.1 - Student Support****5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year****5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

00

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	No File Uploaded

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills  
Language and communication skills Life skills  
(Yoga, physical fitness, health and hygiene)  
ICT/computing skills**

C. 2 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

200

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

200

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

**5.2 - Student Progression**

**5.2.1 - Number of placement of outgoing students during the year**

**5.2.1.1 - Number of outgoing students placed during the year**

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

**5.2.2 - Number of students progressing to higher education during the year****5.2.2.1 - Number of outgoing student progression to higher education**

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	No File Uploaded

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)****5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**



0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The college has a system for students council to represent their issues. But due to covid it is non-functional

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Not registered yet but we look forward to do so.

File Description	Documents
Paste link for additional information	<a href="http://phgartsandsciencecollege.org/">http://phgartsandsciencecollege.org/</a>
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

SourceStylesFormat

Shri P HG Muni. Arts and Science College was started by Kalol Taluka Kelvani Mandal, Kalol in 1961 by donors keeping the aims to provide quality higher education to brilliant but socially backward and economically poor students belonging to the rural area with

minimal fees. This college is one and only rare dual faculty (Arts -Science) college affiliated to Gujarat University, ever since inception of the college privileges with sighted managing authorities and zealous principals. The institute has been fulfilling its mission and vision and has been fortifying number of youth with higher education.

For elegant 62 years of completion a great contribution and reliance of local society has remained notable.

**Vision:**

To be a centre of rural upliftment with education and literacy. Lead to moral duty, awareness and development of character leading to National integrity." AWAKE ARISE AND STRIVE TILL GOAL IS REACHED."

**Mission:**

Empowering the students to meet the demands of modern technological challenges, towards the development of human resources, narrowing the gap between industry and academics. Teach the students for the eco friendly use of environmental energy resources, leading to sustainable national development.

**Objectives:**The centre quality education in culminating research attitude by provoking enthusiasm.

File Description	Documents
Paste link for additional information	<a href="https://phgartsandsciencecollege.org/feedback.php">https://phgartsandsciencecollege.org/feedback.php</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

- The Mandal's governing Authorities has power to govern and manage the college. College administrative work and day to day function is run by the managerial body and executive committee of the management along with the principal support.
- Executive members and authority of management are always ready to guide us for the overall development of the institute.
- The college has formed different committees to assign work for

the best college practices and decentrization and participative management. the roles and responsibilities have been defined and guideline have been given by issuing official notice.

- The IQAC committee monitors whether the devised piolicies are implemented and plans are executed or not.
- The principal, Vice Principal Faculty -in charge HODs , Administrative and coordinator and various committees implement the plan and policies together.
- To carry out different cocurricular activities and extra-curricular activities students representative and nominated.
- Feedbacks are taken from the stakeholder for the up gradation of plans and policies.

File Description	Documents
Paste link for additional information	<a href="https://phgartsandsciencecollege.org/feedback.php">https://phgartsandsciencecollege.org/feedback.php</a>
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

- To improve the quality in institution the IQAC consult with principal and HODs of all department to deploy various policies according to requirement of NAAC plans.
- Regular meetings are conducted by IQAC and managerial body.
- The Online (Google Form) feedback system is generated.
- the Principal is holding key role between students and the management. if any requirement arises for the institute that are conveyed to the management and the principal sees to it that they are fulfilled.
- Policies and plans are constitute, monitored and evaluated by IQAC.
- The principal, Vice-Principal , Faculty in charge, HODs and the various committee execute the agenda and policies together.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://phgartsandsciencecollege.org/feedback.php">https://phgartsandsciencecollege.org/feedback.php</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

- Managerial of the Kalol Tauika Kelvani Mandal, Kalol consist a President, Vice President, 5 Secretaries and 14 members including the principal. Other important bodies of the management are the executive committee and academic council.
- To strengthen administrative and academic activities management appoints vice principal, administrative coordinators and other coordinators.
- HODs of each department lead the academic and administrative work of the concern department. The HODs have been given freedom to work according their flexibility.
- For successful completion of the different programmes for smooth functioning of administrative, academic, extracurricular and co curricular activities. Principal constitute different committee.
- Recruitment of teacher done as per the norms of the UGC, State Government and affiliated University. The institute follows UGC and state Government norms like GPF, Casual Leave, Earned Leave, Medical Leave, Maternity Leave etc. have benefited the teaching and Non Teaching Staff.
- Each and every staff member as and when eligible for a promotion by acquiring required qualification and score as per stipulated by the API of UGC norms.

File Description	Documents
Paste link for additional information	<a href="https://phgartsandsciencecollege.org/feedback.php">https://phgartsandsciencecollege.org/feedback.php</a>
Link to Organogram of the Institution webpage	Nil
Upload any additional information	<a href="#">View File</a>

<b>6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination</b>	<b>B. Any 3 of the above</b>
File Description	Documents
ERP (Enterprise Resource Planning)Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded
<b>6.3 - Faculty Empowerment Strategies</b>	
6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff	
<ul style="list-style-type: none"> <li>• The institution does not have more formal welfare scheme for teaching and non teaching staff nevertheless we have registered cooperative credit society provides loans and deposit facility to all the staff members up to a limit.</li> <li>• Different leaves are approved as per government rules for staff like, Vacation Leave, Casual Leave, Earned Leave, Medical Leave, Duty Leave, Maternity Leave and Paternity Leave.</li> <li>• Grievance Redressal Cell</li> <li>• Parking Facility</li> <li>• Free Wifi facility throughout college.</li> </ul>	
File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>
<b>6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year</b>	
<b>6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year</b>	
0	

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

#### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

- The institution does not have more formal welfare scheme for teaching and non teaching staff nevertheless we have registered cooperative credit society provides loans and deposit facility to all the staff members up to a limit.
- Different leaves are approved as per government rules for staff like, Vacation Leave, Casual Leave, Earned Leave, Medical Leave, Duty Leave, Maternity Leave and Paternity Leave.
- Grievance Redressal Cell
- Parking Facility
- Free Wifi facility throughout college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

- The institution does not have more formal welfare scheme for teaching and non teaching staff nevertheless we have registered cooperative credit society provides loans and deposit facility to all the staff members up to a limit.
- Different leaves are approved as per government rules for staff like, Vacation Leave, Casual Leave, Earned Leave,



Medical Leave, Duty Leave, Maternity Leave and Paternity Leave.

- Grievance Redressal Cell
- Parking Facility
- Free Wifi facility throughout college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

- Internal Quality Assurance Cell (IQAC) carries out creativity that encompass all subject of the institute functioning.
- It is the interminable efforts of the IQAC to see that the academic quality is sustain and enhance further in the interest of the stakeholders and infrastructural facilities are extend further for facilitating the better conveying quality education.
- IQAC endeavours to the staff aware frame work of the quality assessment and finalize the activities, make aware new models, design the forms as well as maintain record of their activities.
- IQAC providing inputs for best practices in administration for efficient resources utilization and better services to students and staff.

- students and parents give their feedback and suggestion on teaching and administrative performance through suggestion box or Google form via link.
- The IQAC enormously put up in the execution of quality assurance strategies and processes at all levels.
- The staff have been assigned criterion wise responsibilities to see that the metric wise infrastructural standard required are support and further enhanced for betterment in the gradation and for the pursuit of excellence.
- IQAC encourages the faculties to attain FDP, Orientation Programme, Refresher Course And Short term Courses.
- It Takes lead to motivate the students to under go online certification programme and carrier guidance programme.
- IQAC contributes to enhance awareness about students support services, such as library, reading room, computer room, wifi facilities, NSS, NCC etc. and they are actively participating using all such services.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

- Internal Quality Assurance Cell (IQAC) carries out creativity that encompass all subject of the institute functioning.
- It is the interminable efforts of the IQAC to see that the academic quality is sustain and enhance further in the interest of the stakeholders and infrastructural facilities are extend further for facilitating the better conveying quality education.
- IQAC endeavours to the staff aware frame work of the quality assessment and finalize the activities, make aware new models, design the forms as well as maintain record of their activities.
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File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

- Internal Quality Assurance Cell (IQAC) carries out creativity that encompass all subject of the institute functioning.
- It is the interminable efforts of the IQAC to see that the academic quality is sustain and enhance further in the interest of the stakeholders and infrastructural facilities are extend further for facilitating the better conveying quality education.
- IQAC endeavours to the staff aware frame work of the quality assessment and finalize the activities, make aware new models, design the forms as well as maintain record of their activities.
- IQAC providing inputs for best practices in administration for efficient resources utilization and better services to students and staff.
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to see that the metric wise infrastructural standard required are support and further enhanced for betterment in the gradation and for the pursuit of excellence.

- IQAC encourages the faculties to attain FDP, Orientation Programme, Refresher Course And Short term Courses.
- It Takes lead to motivate the students to under go online certification programme and carrier guidance programme.
- IQAC contributes to enhance awareness about students support services, such as library, reading room, computer room, wifi facilities, NSS, NCC etc. and they are actively participating using all such services.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

**INSTITUTIONAL VALUES AND BEST PRACTICES**

**7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equity is promoted by the various programmes like seminars, lectures etc. The college campus was closed during the said period owing to the situation that develop because of COVID-19 pandemic. The institution had to strictly adhere to the pandemic guidelines and SOPs issued by the government from time to time.

International yoga day celebration

21/06/2020

Teacher's day celebration

05/09/2020

Save bird Rally

13/01/2021

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste

management Biomedical waste management E-waste management Waste recycling system  
 Hazardous chemicals and radioactive waste management

There are no such facilities available in the in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words)

- Solid waste management
- Liquid waste management
- Biomedical waste management
- E-waste management
- Waste recycling system
- Hazardous chemicals and radioactive waste management
- But we are in the positive mind set to set up such facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words)
- Solid waste management
- Liquid waste management
- Biomedical waste management
- E-waste management
- Waste recycling system
- Hazardous chemicals and radioactive waste management
- The management has discussed the matter and a n infrastructure related to suche facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words)
- Solid waste management
- Liquid waste management
- Biomedical waste management
- E-waste management
- Waste recycling system
- Hazardous chemicals and radioactive waste management
- are under consideration

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="http://phgartsandsciencecollege.org/gallery-2020-21.php">http://phgartsandsciencecollege.org/gallery-2020-21.php</a>
Any other relevant information	<a href="#">View File</a>

<p><b>7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus</b></p>	<p>A. Any 4 or all of the above</p>
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File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

<p><b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b></p> <ol style="list-style-type: none"> <li><b>1.Restricted entry of automobiles</b></li> <li><b>2.Use of Bicycles/ Battery powered vehicles</b></li> <li><b>3.Pedestrian Friendly pathways</b></li> <li><b>4.Ban on use of Plastic</b></li> <li><b>5.landscaping with trees and plants</b></li> </ol>	<p>A. Any 4 or All of the above</p>
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File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

<p><b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b></p>	<p>A. Any 4 or all of the above</p>
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

We focussed on these issues. In the covid time we conducted on line quizzes adn even before and after covid 26 online quizzes which deal witholerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities We discuss such issues while teaching in the class the syllabus too addresses such issues



likeolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities . All are equal in the process of recruitment, admission sharing responsibilities in the administration of the college programmes. There is a students council team in which there are 32 studenst male and female class representatives are there . they come with the students' problems . The grievance redressal Cell, CWDC Cell look into such issues and find a solution to it.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

1. An ecofriendly Campus is a place where environmentally friendly practices and education combine to promote sustainable and eco-friendly practices in the campus. College campus having different dustbins to segregate waste and ensure it is sent to respective recycling centres.

The college is working on positive note for the benefit of the society at large through socio economically. It not only provides employment to local people but it provides better quality of education, improved infrastructure facilities, environment friendly campus and better recreational facilities. A change has been observed in social behaviour of nearby areas due to activities like rainwater harvesting.

Education is a critical component which contributes extensively in the human development indices. It is one of the most important ways to attain the goal of sustainable global development. College focus more on the weakest learners, it provide best resources, infrastructure and teachers.

Best Practice -2. Social outreach programme by NSS-NCC

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

A. All of the above

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

- For rural upliftment initiatives has been taken by our NSS team.
- NSS team aware community through various activities near by kalol region like tree plantation, clean Bharat campaign, voting awareness, voting resolution, save birds rally etc.
- NSS team also regularly visit old age home to help needy aged people irrespective of cast or creed, provide food shelter and clothing and medical care to them, medical care to them.

NSS regularly organises motivational seminars and drama related to various national events and campaign of government of INDIA like SVACCHA BHARAT, AZADI KA AMRUT MAHOTSAV etc.

26 online quizzes are conducted and such issues are dealt with. Morality, nationalism, gender issues are addressed.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**Best Practice -1. Moving towards quality educations:**

Education is a critical component which contributes extensively in the human development indices. It is one of the most important ways to attain the goal of sustainable global development. College focus more on the weakest learners, it provide best resources, infrastructure and teachers.

**Best Practice -2. Social outreach programme by NSS-NCC**

- For rural upliftment initiatives has been taken by our NSS team.
- NSS team aware community through various activities near by kalol region like tree plantation, clean Bharat campaign, voting awareness, voting resolution, save birds rally etc.
- NSS team also regularly visit old age home to help needy aged people irrespective of cast or creed, provide food shelter and clothing and medical care to them, medical care to them.
- NSS regularly organises motivational seminars and drama related to various national events and campaign of government of INDIA like SVACCHA BHARAT, AZADI KA AMRUT MAHOTSAV etc.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

ESTABLISHED IN 1961, SHRI P.H.G. MUNI ARTS AND SCIENCE COLLEGE, KALOL IS ONE OF THE RENOWNED INSTITUTIONS OF THE REPUTABLE TRUST: 'KALOL TALUKA KELAVANI MANDAL" WITH A JOURNEY TOWARDS EXCELLENCE. WE ARE AT THE VERGE OF CHANGE FROM LIBERAL TO SKILL BASED EDUCATION THROUGH PARTICIPATION IN VARIOUS EXTENSION ACTIVITIES LIKE NSS-NCC. COLLEGE PROVIDES EDUCATION TO THE STUDENTS OF RURAL AREA OF KALOL TALUKA.COLLEGE PROVIDE THEM AMPLE OPPORTUNITY FOR NURTURING THEIR TALENT AND ACADEMIC EXCELLENCE ALSO WORKS FOR DEVELOPING SOCIAL VALUES AND ETHICS IN THEM

MOST OF THE STUDENTS ARE FROM LOWER MIDDLE CLASS AND POOR ECONOMIC CONDITION, SO PROVIDING THE FINANCIAL SUPPORT THROUGH GOVERNMENT SCHOLARSHIPS TO STUDENTS AND FROM NGOS.

KALOL IS AN INDUSTRIAL AREA AND OUR SCIENCE STUDENTS HAVE HUGE OPPORTUNITIES IN INDUSTRIAL FIELD

THE GENDER EQUITY CONCEPT IS INCLUDED IN THE STUDENTS THROUGH CWDC WHICH IS REGULARLY REMAIN ACTIVE THROUGH VARIOUS ACTIVITIES, GUEST LECTURES, PERSONAL COUNSELLING. FURTHER OUR DISTINCTIVENESS IS THROUGH OUR NSS AND NCC ACTIVITIES.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.3.2 - Plan of action for the next academic year

Nil